



BOARD OF TRUSTEES MEETING

Monday, August 10, 2026, at 6:30 p.m.

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing purposes only.

MEETING INFORMATION

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comments.

APPROVAL OF AGENDA

Fiscal Officer Laura Tuttle

Report / Recommendations

1. Recommendation to approve regular purchase orders 2026-01002 through 2026-01012 and payments in the amount of \$267,263.01.

Included in the payments are the following:

\$13,681.00 to Kieslers Police Supply

\$165,659.00 to Wichert Insurance- Property/Casualty Insurance Renewal

\$39,590.00 to Richfield Village- SRO Contract Renewal

Roll Call

2. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito Sinopoli

Report / Recommendations

Interim Fire Chief John Rodriguez

Report / Recommendations

1. Recommendation to accept the resignation of Part Time Fire Inspector Michael Scott effective 8/10/26.
2. Recommendation to approve the resignation of Part-Time, Firefighter/Paramedic Stephen Zawacki effective July 31, 2026

Service Director Caine Collins

Report / Recommendations

Parks Director Jeff France

Report / Recommendations

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito Sinopoli

Report / Recommendations

1. Recommendation to approve the Memorandum of Understanding with The Village of Richfield and the Revere Local School District for the School Resource Officer Program for a term effective 9/1/26 through 8/31/29.

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Trustees Meeting	August 10, 2026, 6:30pm	Trustee Meeting Room
Discover Bath Barns	August 11, 2026, 5pm	Bath Church
Zoning Commission	August 13, 2026, 6pm	Trustee Meeting Room
Water and Sewer District Board	August 17, 2026, 6pm	Trustee Conference Room
Board of Zoning Appeals	August 18, 2026, 7pm	Trustee Meeting Room
Board of Trustees Meeting	August 24, 2026, 4pm	Trustee Meeting Room
Board of Trustees Meeting	September 8, 2026, 6:30pm	Trustee Meeting Room
Heritage Corridors of Bath	September 9, 2026, 4:30pm	Trustee Conference Room
Zoning Commission	September 10, 2026, 6pm	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

THANK YOU FOR ATTENDING / ADJOURNMENT

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
7.16.26	Allan Johnson III	Memorial Park Donation	Township Trutees

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Fiscal Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

From: John Rodriguez, Interim Fire Chief

Date: August 10, 2026

July Calls

Station 1 = 96
Station 2 = 74
All Stations = 6
Total = 176

EMS = 111
Fire = 65

Total Transports = 80

Mutual Aid Given= 23
Mutual Aid Received= 7

Yearly Call Total: 1,103
EMS = 750
FIRE = 353

TRAINING:

Classes = 7
Hours = 21

INSPECTIONS:

Annual	14
Fire Drill	1
Knox Box	1
Plans Review	1
TOTAL	17

REPORT:

Lt. Chris Null competed in the 2026 Northeast Regional Firefighter Challenge Classic, July 23-25, 2026, Akron, OH.

RECOMMENDATIONS:

1. Recommendation to approve the resignation of Part-time Fire Inspector Michael Scott effective 8/10/2026.
2. Recommendation to approve the resignation of Part-Time Firefighter/Paramedic Steven Zawacki effective July 31, 2026.

John Rodriguez

From: Michael Scott
Sent: Tuesday, July 28, 2026 10:08 AM
To: John Rodriguez
Subject: Resignation

Chief Rodriguez:

I intend to resign my position of Fire Inspector with the Bath Fire Department as of 8/10/26. I want to thank you, the township administration and the trustees for the opportunity to serve in this capacity for the past seven years. It has been a very positive and rewarding experience for me to work closely with both the people of this community and the personnel of the Bath Fire Department.

Sincerely,

Michael Scott

Sent from my iPhone

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 8.10.2026 TRUSTEE MEETING

Buildings and Grounds:

No new business to report.

Roads:

Service Crew Monthly Report for July

Resident Service Requests received: 47
Resident Service Requests resolved: 56
Township Service Requests received: 11
Township Service Requests resolved: 8
Utility Right of Way Permits: 1 Utility
Linear Feet of Ditching: 796'
Approx. Asphalt Tons Used: 35.85
Drive Culverts: 2
Asphalt Aprons: 1
Catch Basins: 3

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, Burial Assistance and Sign Installations; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Drainage Cleanouts; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Emptying Organic Recycle Trailer; Springwater Drainage Project; and Kemery Full Depth Road Repair.

Training:

Summit County Safety Council Meeting: "What to do when OSHA shows up" Safety Solutions – Caine Collins
Ohio 811 Training, CPR, Stop the Bleed, and Fire Extinguisher Training – All Service & Park Employees

Cemetery Burial Report:

Moore's Chapel – 2 Full Burials & 1 Cremation Burial

Recommendations by the Service Director:

No recommendations at this time.

BATH PARKS DIRECTOR Jeff France

AGENDA FOR THE TRUSTEE MEETING 8.10.2026

General Park Information:

For the month of July, park personnel checked and inspected all the trails, performed routine inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Bath Baseball Park:

For the month of July, the ballfields were playable 90% out of the 22 days that township crews maintained the fields. Records show there was precipitation on 9 days in July, with an approximate total of 2.23 inches.

Bath Community Park:

Bath Community Park will remain open for the fall sports season. At this time, Bath Township is awaiting final approvals from Summit County before the park renovation project can begin.

Bath Township will provide updates as additional information becomes available.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

A new equestrian trail is now open at the Bath Nature Preserve. The West Ridge Trail connects to Bath Pond Path and Beefy's Trail, giving riders more places to explore and expanding the preserve's trail system.

Work has also started on improvements at the main parking lot trailhead. Updates include new landscaping, a concrete pad for picnic tables, and an additional parking space near the Community Garden. New shade trees will also be planted soon.

North Fork Preserve of Bath:

No new business to report.

Recommendations:

No recommendations at this time.



To: Board of Trustees, Fiscal Officer, Administrator, Assistant Administrator
From: William Funk Planning Director/Zoning Inspector
Date: August 10, 2026
Re: Zoning Report for the month of July

Permits Issued

During the month 14 zoning permits were issued in the following categories:

- | | |
|----------------------------|---|
| • Fence | 4 |
| • Residential Addition | 3 |
| • Swimming Pool | 3 |
| • Accessory Structure | 2 |
| • New Residential Dwelling | 1 |
| • Sign | 1 |

Zoning Commission (July 9, 2026)

The Zoning Commission did not meet.

Appearance Review Commission (July 6, 2026)

The Appearance Review Commission reviewed the following cases:

- ARC 26-12, Taylor Hannah of L3 Sign & Image for Gentle Vet, recommended to approve the proposed new monument sign for the Gentle Vet at 3700 Ira Rd., located in the B-5 Business District.
- ARC 26-16, Taylor Hannah of L3 Sign & Image for Westside Church of Christ, recommended to approve the proposed new monument sign for the Westside Church of Christ at 645 N. Revere Rd., located in the R-3 Residential District.

Board of Zoning Appeals (July 21, 2026)

The Board of Zoning Appeals heard the following cases:

- BZA 26-11, Stevan Keiper of Evergreen Woodcraft, approved a variance to encroach upon the front yard setback and to exceed the permitted building footprint size for an accessory structure at 625 Timberline Dr., located in the R-2 Residential District.
- BZA 26-12, Kurt Reed of Fairlawn School of Music, approved a variance to exceed the percentage of gross floor area for a personal service establishment at 312 N. Cleveland Massillon Rd., located in the B-3 Business District.
- BZA 26-13, Brooks Yarbrough, approved a variance to allow a rooster on less than 5 acres at 2120 Brentwood Dr., located in the R-2 Residential District.

Solid Waste

- | | |
|----------------------|-------|
| • New Customers | 10 |
| • Vacation Customers | 12 |
| • Total Customers | 3,444 |

Miscellaneous

- None

Recommendations

- None



To: Board of Trustees

From: Vito F. Sinopoli, Township Administrator

Date: August 10, 2026

Re: Administrator's Report – 8/10/26

REPORT:

RECOMMENDATIONS:

1. Recommendation to approve the Memorandum of Understanding with The Village of Richfield and the Revere Local School District for the School Resource Officer Program for a term effective 9/1/26 through 8/31/29.

**Memorandum of Understanding
Between
Bath Township, Summit County, Ohio
The
Revere Local School District
And
The Village of Richfield**

This Memorandum of Understanding is made and entered into this _____ day of _____, 2026, by and between the Bath Township Board of Trustees, Summit County, Ohio; the Revere Local Schools; and the Village of Richfield, Summit County, Ohio and shall serve to extend, under similar terms and conditions, a prior memorandum agreement the parties executed on September 1, 2023 and which expires August 31, 2026.

WHEREAS, the purpose of this MOU is to continue a School Resource Officer (SRO) Program and to set forth guidelines to ensure that law enforcement, school officials, and the communities they serve have a shared understanding of the goals of the SRO program and that the SRO receives the necessary support and training to ensure a safe school environment while respecting the rights of students and improving the overall school climate; and

WHEREAS, the parties agree that an effective SRO program sets forth: the role of the SRO within the context of the educational mission of the school; distinctions between disciplinary misconduct to be handled by school officials, and criminal offenses to be handled by law enforcement; respect for the rights of students; transparency and accountability; and minimum SRO training requirements.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

I. Role of the School Resource Officer

- A. The mission of the School Resource Officer program is to improve school safety and the educational climate at the school, not to enforce discipline.
- B. The Superintendent of Schools (or Designee) with input from the Building Principals shall determine the deployment of the SRO and shall participate in a performance review of the SRO.
- C. The SRO shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate and approved by the Superintendent (or Designee) of Schools.
- D. The SRO shall submit a monthly activity report to the Superintendent of Schools, building principals, and the Chiefs of Police for Bath Township and the Village of Richfield. The report shall include descriptions of all incidents or calls for service;

names of students and/or staff involved; student searches; arrests; citations and/or summons issued; and other referrals to the juvenile justice system.

- E. Absent a real and immediate threat to student, teacher, or school safety, and absent the situations described herein where formal law enforcement intervention is deemed appropriate, The Superintendent of Schools in concert with the building principals shall have final authority in the building.
- F. SROs are responsible for criminal law issues, not school discipline issues.
- G. Absent a real and immediate threat to student, teacher, or public safety, incidents involving public order offenses including disorderly conduct; profanity; and fighting that does not involve physical injury or a weapon, shall be considered school discipline issues to be handled by school officials, rather than criminal law issues warranting formal law enforcement intervention.
- H. Building principals and the Superintendent (or Designee) shall be consulted prior to an arrest of a student when practicable.
- I. The student's parents or guardian shall be notified of his or her arrest as soon as practicable.

II. Student Rights

- A. Absent a real and immediate threat to student, teacher, or public safety, a SRO may participate in a search of the student's person, possessions, or locker only where there is probable cause to believe that the search will turn up evidence that the student has committed or is committing a criminal offense.
 - 1. The SRO shall inform school administrators prior to conducting a probable cause search when practicable.
 - 2. The SRO shall not ask school officials to search a student's person, possessions, or locker in an effort to circumvent these protections.
- B. Absent a real and immediate threat to student, teacher, or public safety, a SRO may participate in the questioning of a student about conduct that could result in criminal charges only after informing the student of his or her Miranda rights and informing parents. Miranda is necessary only in custodial interrogations.
- C. Strip searches of students by SROs are prohibited.
- D. Absent a real and immediate threat to student, teacher, or public safety, other physically invasive searches by an SRO shall not be conducted on a student.

- E. Absent a real and immediate threat to student, teacher, or public safety, a SRO shall not use physical force or restraints on a student.

III. Transparency and Accountability

- A. The Richfield Village Police Department will maintain annual data documenting the following:
 - 1. Number of criminal arrests on school grounds, broken down by school, offense, arrestee's age, race, sex, and disposition.
 - 2. Number of reportable criminal offenses broken down by the FBI UCR classifications.
 - 3. Policies governing the SRO program.
 - 4. Budget information for the SRO program.
 - 5. Training materials for the SROs.
 - 6. Number and types of complaints filed on the SRO. Policy 1010 of Village of Richfield Police Department Policy Manual will be the protocol followed in investigating complaints on the SRO.

IV. School Resource Officer Training

- A. The SRO is required to complete the Ohio School Resource Officer Association basic training class or its' equivalent.
- B. The SRO is required to attend all mandated Bath PD trainings, i.e., firearms requalification, first-aid/CPR, legal updates.
- C. The SRO is required to attend the annual Ohio Association of Chiefs of Police School Safety conference.
- D. The SRO is required to attend all trainings mandated by Revere Local Schools for school staff regarding school safety and discipline.

V. Duty Hours

- A. The SRO work week will normally coincide with the Revere Local School District's adopted calendar but may be altered by the Superintendent (or Designee) based upon other activities outside of the school day which require coverage. Specific SRO duty hours shall be set by the Superintendent (or Designee) under consultation with the Richfield Village Police Department Chief of Police. The SRO shall be assigned to

the School District during the summer when school is out of session based upon scheduled activities and as mutually agreed upon by the Superintendent (or Designee) and the Richfield Village Department Chief of Police.

- B. Generally, the SRO will not be scheduled for more than a forty- hour work week. However, the SRO would be eligible for overtime compensation when supplementing staffing needs at the Richfield Village Police Department, or attending required activities on behalf of the Revere Local Schools. For overtime work related to patrol staffing with the Richfield Village Police Department, such costs for overtime wages and benefits shall be itemized and paid by the Village of Richfield and will be scheduled through mutual agreement between the Richfield Village Chief of Police and the Superintendent of the Revere Local Schools. Overtime associated with activities for the Revere Local Schools shall be itemized and paid separate and apart from this agreement by the Revere Local School District. When employment relates to Revere Local School activities typically offered to other members of the Richfield Village Police Department, the SRO will not be paid overtime for such work. Rather, the SRO will be paid as an independent contractor.
- C. During periods of time when the Revere Local Schools are closed for any reason, including but not limited: vacation, holidays, or pursuant to a closing directive from the Ohio Department of Health, Summit County Public Health or the Ohio Governor due to a health crisis, the SRO will report to the Village of Richfield Police Department, 0700-1500 hours tour of duty. The SRO will be provided an assignment as determined by mutual agreement between the Chief of Police of the Village of Richfield Police Department and Revere Local School District. During the Revere Local School District's summer vacation, the SRO's labor hours, not specifically assigned to the program, will be excluded from the proportionate share of funding from the Village of Richfield. The Chief of Police of the Village of Richfield Police Department shall determine the total labor hours to be excluded and a pro-rata adjustment for wages and benefits will be deducted from the contribution from the Bath Township.
- D. The SRO's work hours may be adjusted for special events scheduled at the schools in the evening or on weekends.
- E. The SRO is allowed a thirty-minute lunch break every eight- hour tour of duty.
- F. Hours spent by SROs attending Juvenile Court arising out of criminal cases from their employment as a Revere SRO shall be counted toward their forty- hour work week.
- G. The SRO shall notify the Village of Richfield Police Department, the Superintendent of Schools (or Designee), and Revere High School Principal when reporting off due to illness, family emergency, or jury duty. In cases of extended absence (greater than three days) the Chief of Police of the Village of Richfield Police Department will assign a replacement to the SRO position. In the event of the SRO's extended absence

in excess of 30 days due to illness, incapacity or any other event not originally contemplated, the parties to this memorandum agreement may choose to terminate the same in its entirety or search for a suitable SRO replacement. The parties may develop a process through which a replacement SRO would be selected. Amounts held in escrow with Village of Richfield for wages and benefits for the SRO position will be maintained under the same terms and conditions as established in the funding commitment from each of the entities. Should a replacement SRO be selected from the Village of Richfield Police Department, the parties hereby agree that the Village of Richfield shall serve as fiscal agent for administration of the agreement and for payment of wages and benefits.

- H. The Chief of Police of the Village of Richfield Police Department may order the SRO to leave the school assignment in the event of an emergency. The time away from the SRO duty will be compensated by Village of Richfield. A reasonable effort will be made in notifying the Superintendent (or Designee) of such change in assignment.

VI. Chain of Command

- A. As employees of Village of Richfield, SROs shall follow the chain of command as set forth in the Policy Manual of Village of Richfield Police Department. SROs shall coordinate and communicate with the Revere Local Schools' administration and Principals on a daily basis.

VII. Uniforms and Equipment

- A. SROs will be guided by the Policy Manual of Village of Richfield Police Department. The SRO is expected to wear the uniform of the day as prescribed in the Policy Manual. The SRO may also have a bicycle officer's uniform and equipment supplied by the Revere Schools along with the proper training in bicycle policing paid for by the Revere Schools. All purchases of equipment or supplies for which the School District is responsible shall first be approved by the District Treasurer's Office as evidenced by an approved Purchase Order.

VIII. Police Vehicle

- A. The SRO shall utilize a marked Village of Richfield Patrol cruiser during his tour of duty. The SRO may also be equipped with a special vehicle by the School district equipped with communication to the police department. The cost of the SRO's use of a Village of Richfield patrol cruiser to travel to and from the schools shall be considered an expense to the SRO program. The standard Federal mileage reimbursement rate with a round trip total of 9 miles from the Village of Richfield Police Department to Revere High School will be used in calculating the cost of the vehicle.

IX. Access to Educational Records

- A. The SRO will be guided by FERPA and Revere Local Schools policy.

X. FUNDING

- A. Funding for the SRO Program is set forth in the separate Funding Agreement between Richfield, Bath, and Revere.

XI. SRO Selection

- A. During the memorandum agreement period, the Richfield Police Officer originally selected to serve as the SRO shall continue in that capacity. In the event a successor SRO is to be appointed, the parties agree to seek input from the respective Chiefs of Police from the Bath and Richfield Village Police Departments for a replacement. The selection and appointment of a successor SRO shall be made in accordance with a mutually agreeable process among the entities, and shall be subject to the terms and conditions set forth in Section V (G) above. **The Superintendent of Schools shall interview and approve the successor candidate prior to assignment.**

XII. Prior Agreement

This memorandum agreement supersedes and replaces any and all previous agreements between the parties. This memorandum agreement and the attachments hereto constitute the entire agreement between the parties concerning the subject matter hereof. All prior agreements, discussions, representations and covenants are merged herein. There are no representations, covenants, or agreements, expressed or implied, between the parties except those expressly set forth in this memorandum agreement. Any amendments or modifications of this memorandum agreement shall be in writing and executed by the contracting parties.

XIII. Duration of Governance Document

- A. This Governance Document shall become effective on September 1, 2026 and remain effective until August 31, 2029, whereupon it must be reviewed by all signatories or their successors before being renewed.
- B. A signatory may terminate the Governance Document by serving written notice to all other signatories at least thirty days in advance of such termination. A termination by a signatory shall eliminate the presence of the School Resource Officer at Revere Local Schools.

(Signature Page to Follow)

Signed on this _____ day of _____, 2026.

Superintendent, Revere Local Schools

CFO/Treasurer, Revere Local Schools

Mayor of the Village of Richfield

Bath Township Trustee

Bath Township Trustee

Bath Township Trustee

Approved: Township Legal Counsel

Approved as to Form

Benjamin Chojnacki, Law Director
Village of Richfield